

HEADSTART LANGUAGE POLICY 2024 FOR FORMER STUDENTS (2017-2022)

INTRODUCTION

Headstart Montessori Teacher Training College is a training college for prospective teachers. We show you how to teach languages, not the languages themselves.

The education policy of Namibia states that children should be educated in their mother-tongues up to and including Grade 3.

The language of instruction is English, which is the official language of Namibia.

This can cause multiple issues:

- There are 10 national languages used in Namibia but not all of them are equally represented in education.
- The language needed for higher education is English.
- Mother-tongue languages should only be taught by teachers for whom that language is their mother-tongue.
- Children may live in an area which does not utilise their mother-tongue in the schools, necessitating learning another language which will be replaced as the main language of instruction after grade 4.

Headstart, as mentioned, teaches all its courses in English, however, during the language sessions (particularly Year 2) and planning sessions (Year 3 and Level 6) the students are shown and told how to present home-language/mother-tongue material that will assist the children. One of the areas that mother-tongue teachers are deficient in is planning, so to prove that you can do that – keep reading.

What Headstart can do:

In consultation with different advisors, to assist the children of Namibia and our former graduates, we have decided to do the following.

1. Offer to add the **language of instruction** and **Mother-tongue** to existing transcripts (they must be brought in person to the college to be changed) once the following assignment has been completed and marked as competent.
2. We can only add the mother-tongue that is on your school year 10, 11 or 12 examination results – school leaving certificate.
3. Headstart can only officially update the transcripts if the additional assignment as given is completed to prove that you can plan lessons in your mother-tongue.
4. This service is for students who graduated in the years 2017-2022.

What must you do: Assignment.

- Prepare a series of 10 **weeks** of **Montessori-based** lessons for the relevant age group in English.
- Translate the above documents into the other language on your school-leaving transcript.
- Send it to the college for marking.

To assist you with the assignment you must go to the website of the National Institute of Educational Development (<https://www.nied.edu.na>) which is a directorate within the Ministry of Education, Arts and Culture (MoEAC) and is a curriculum development centre.

On this website, there is a section called **Documents**, (click) in this section there is a subdivision **Syllabuses & Learning Materials** (click). This is divided into all the different syllabi for Namibian schools.

In the first section, the syllabus is given in English, Afrikaans, and German. Below that are the national languages but they are not complete. If you go to the Junior Primary section, you can see the national languages there.

Remember, we are a '**Montessori Specialisation**' college so the lessons must reflect that.

You can use the themes as presented in traditional schools, but they **MUST** have the Montessori materials, aims (direct and indirect) inserted into them.

You do **NOT** have to make the materials, but the lessons must be detailed.

Read all documents – carefully!

Each lesson must include a combination of the development areas, sub-areas, development skills and Montessori Material and aims. (***Pre-primary syllabus NIED 2015 page 6 onward***).

Write the skills, **Learning Objectives** (what the learner should be learning) and the competencies and then the Montessori materials and aims.

Check all the definitions to prove you know what it all means. See ***Pre-Primary Education Syllabus NIED 2008*** for implementation 2011.

Remember to look at the ***Teachers Manual 2015***.

Please use this format.

The lessons must be typed, in one document (not a pdf) and sent to language@headstartcollege.org for marking.

IMPORTANT NOTICE

1. This service will be available from the college from 01 June 2024 until 30 June 2025 ONLY.
2. The cost will be N\$2500 for submission, marking and transcript update.
3. There will be a waiting period of approximately 6 weeks from date of submission to date of transcript change.
4. You can submit once and are allowed one revision. If you cannot do this, you will be advised to repeat your Level 6 year.
5. You must complete the attached document* with ALL the details and attach your school leaving certificate displaying your languages.
6. Proof of payment must accompany this document*.
7. No work will be marked without points 5 and/or 6.

For any inquiries, kindly contact the college on 064220959 email: info@headstartcollege.org



Language Application Form

Please complete this document in full detail and email to admin1@headstartcollege.org. The office will inform you if your application has been accepted.

NAME & LAST NAME (as appears on transcript/diploma):

STUDENT NUMBER: _____

DATE OF GRADUATION: _____

QUALIFICATION OBTAINED (ECD LEVEL 6 OR ELEMENTARY): _____

CELL NUMBER: _____

EMAIL ADDRESS: _____

Attached below documents:

Document	Tick (✓)
1. School Leaving Certificate (Grade 10 or 12)	
2. Final Year Academic Transcript	
3. Copy of Diploma	
4. ID copy	
5. Proof of Payment (N\$ 2500)	

Note: This service is only available to students who graduated between 2017 and 2022. For any inquiries, kindly contact the college.

College banking Details:

Account Name: Headstart Montessori Teacher Training College

Account Type: Platinum Business Account

Branch code: 282172

Account No: 62083639842

Branch Name: Walvis Bay