



Fix a recent photograph.

Application for Admission Teacher Training Courses

Application for Admission Contract
 Complete every part of the form
 Sign and initial where indicated
 Attach all relevant supporting documentation

For Office use Only
 Accept Refuse
 By way of _____
 Student Number:

Banking details:
 First National Bank
 Walvis Bay – 282172
 Headstart Montessori Teacher Training College
 62083639842

Cellphone Number:

Email Address:

Year of entry:	2025	Course & year of study:	
SECTION A: DETAILS OF STUDENT			
Surname:			
First & any additional names:			
Any previous names:			
Date of birth:			
Gender:			
Identity number:			
For foreign students: Passport number & work permit:			
Home language:			
Albinism Status (Yes or No)			
Do you have an impairment or disability? (Yes or No)			
Based on your disability do you have any special needs?			
Explain:			
Do you receive a disability Allowance (Yes or No)			
Do you suffer from any nervous affliction or mental abnormality? (for college planning)			
Are you from a marginalized group (tick appropriate option)	San Ovatjimba	Ovatie Ovazemba	
Marital Status:			
English ability (1-5): 5 being highly proficient & 1 not proficient			
Religious Affiliation (if any):			
Ethnicity/culture:			
Postal address:	P O Box	Town:	Region:
Residential address:	No.	Street:	
	Suburb:	Town:	
Mature Age Entry: attach an employer's letter to confirm details below:			

Tel: +264.64.220959
 Cell: +264.81 124 0730
 Fax: +264.64.200439

No 4 Seventh Street South
 P O Box 1379
 Walvis Bay, Namibia

admissions@headstartcollege.org

Student initials

Application for Admission 2025

Current occupation:	
Main duties:	
Length of current employment:	
Employer:	
Employer's contact details:	
SECTION B: PARENT/GUARDIANS DETAILS	
Father's full names:	
Identity Number:	
Occupation:	
Work address & number:	
Mother's full names:	
Identity Number:	
Occupation:	
Work address & number:	
Postal address/es	
Residential address/es	
SECTION C: SCHOOL/EDUCATION HISTORY	
Name of last school attended:	
Town & Region:	
Language of instruction:	
Highest grade passed: (e.g Gr10, 11 or 12)	
Last School Year: (e.g 2021)	
Grades repeated:	
SECTION D: FINANCIAL INFORMATION	
Person responsible for fees:	
Relationship to student:	
Occupation:	
Employer:	
ID Number:	
SECTION E: SPONSOR'S AGREEMENT	
<p>If someone other than the student is responsible for payment of the student's course, the person or representative is required to complete the following section:</p>	
<p>Sponsor Name: I _____ hereby agree to pay the fees as agreed upon for (name of student) _____ and I/we are aware of the financial requirements and agree to all the appropriate dates and amounts of payment as found in the Student Handbook of which I have a copy. The ultimate responsibility for the fees for the course remains with the registered student.</p>	
<p>Signature of Sponsor: _____</p>	

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Signature of Student:				
SECTION F: FORMAL STATISTICAL INFORMATION				
Region of Origin – where you were born and grew up, circle.				
Karas	Hardap	Khomas	Erongo	Omaheke
Otjzondjupa	Kunene	Omusati	Oshana	Ohangwenga
Oshikoto	Kavango West	Kavango East	Zambezi	
SECTION G: CHECKLIST				
Please read the following carefully before sending your application to the college. To ensure your application is complete, please tick the checklist below.				
Tick	Item			
<input type="checkbox"/>	Certified copies of ID/passport (birth certificate if no ID)			
<input type="checkbox"/>	Certified copy of marriage certificate if the ID AND the name changed			
<input type="checkbox"/>	Recent photograph attached to front page of the application			
<input type="checkbox"/>	Certified copies of your academic certificates/results			
<input type="checkbox"/>	Copy of Study permit if not a Namibian citizen or permanent residence			
<input type="checkbox"/>	Mature Age Applicants: Letter from employer confirming job description and length of service			
SECTION H: STUDENT DECLARATION				
I confirm that all of the details and information provided are complete, accurate and correct. Student initials				
I confirm that I have read and understood the Student Handbook. Student initials				
I confirm that I understand & agree to the financial contract. Student initials				
I confirm and I understand & agree to the attendance policy. Student initial				
I confirm that I have access to a Laptop, computer, tablet or smart phone and access to data connectivity off campus to access online learning material. Student initial				
<p><i>I _____ hereby agree to abide by all the rules and regulations of this College, and any amendments thereto, as spelt out clearly in the Headstart Student Handbook and accept any liability that may arise from contravening or breaking any of these rules. I also understand that this Admission Contract is accepted on the clear understanding that it cannot be cancelled upon commencement of a course.</i></p> <p><i>Student Signature:</i> _____ <i>Date:</i> _____</p> <p><i>Admissions Signature:</i> _____ <i>Date:</i> _____</p>				

How did you hear about the college?

Recommendation from a friend/ family

Social media (Facebook, Twitter etc.)

Print Media

Search engine

Other (please specify)

Official date stamp by college on receipt

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